

# ACCESS GUIDE

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ARTCENTER

[ARTCENTER](#)  
[COLLEGE](#)  
[OF DESIGN](#)

[1700 LIDA STREET](#)  
[PASADENA, CA 91103](#)  
[626 396-2373](#)  
[ARTCENTER.EDU](#)

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# VISITING ARTCENTER

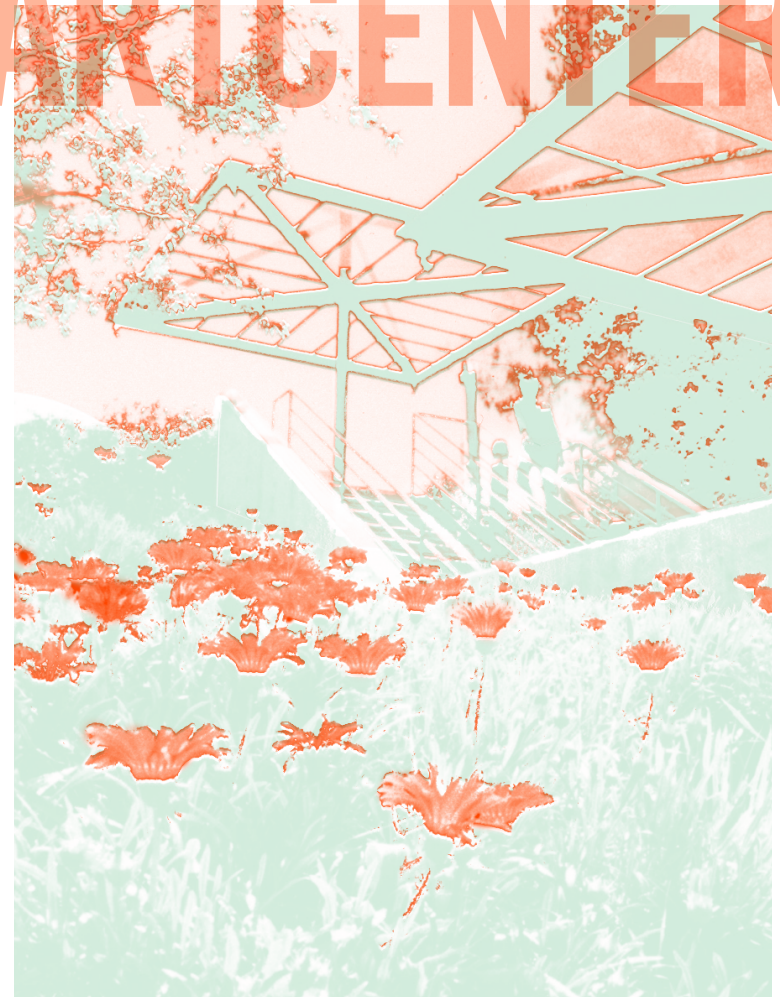
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# ARRIVAL FOR NEW STUDENTS



# VISITING ARTCENTER



# WELCOME!

Whether you are an incoming student or just learning more about us, this Access Guide is designed as a resource for your visit to ArtCenter College of Design. We have included information for those visiting our campuses, as well as plenty of helpful tips for new students moving to the Pasadena area. Whether your visit is long-term or just for a day, we hope you enjoy your experience with us.

## SET UP YOUR VISIT

We encourage all students interested in applying to ArtCenter to make an appointment with an Admissions counselor. The appointment will include advice on portfolio development and assistance with admission and financial aid information. Appointments are available Monday through Friday, and can be reserved by calling the Admissions Office at 626 396-2373.

### CAMPUS TOURS

We welcome visitors to our campuses. Tours of Hillside Campus are available by appointment and are conducted Monday through Friday at 1 p.m. Tours of South Campus are available Wednesdays and Fridays at 3 p.m.

For help scheduling a tour appropriate for your major, call the Admissions Office at 626 396-2373. Tours are not available between terms, and do not include a counseling appointment, which must be scheduled separately.

## TRANSPORTATION

Pasadena is located about 30 miles, or 45 minutes, from Los Angeles International Airport (LAX) and about 16 miles, or 30 minutes, from Burbank's Bob Hope Airport (BUR).

Visit the ArtCenter website at [artcenter.edu](http://artcenter.edu) for driving directions to our campuses, or call 626 396-2246.

### FROM LOS ANGELES INTERNATIONAL AIRPORT (LAX)

Prime Time Shuttle  
(Door-to-door service)  
800 733-8267 or 310 536-7922  
[primetimeshuttle.com](http://primetimeshuttle.com)

Super Shuttle  
(Door-to-door service)  
800 258-3826 or 310 782-6600  
[supershuttle.com](http://supershuttle.com)

### PUBLIC TRANSPORTATION FROM LAX TO PASADENA

1. Catch the LAX FlyAway bus to Union Station in downtown Los Angeles (\$9.75 fare).
2. At Union Station, take the Metro Gold Line into Pasadena.

To Hillside Campus, located at 1700 Lida Street, Pasadena, CA 91103:

1. Exit the Gold Line at Memorial Park Station.

2. Walk to the corner of Holly St. and Raymond Ave. to catch Pasadena Transit bus 51 to Hillside Campus. Be sure to check the bus schedule ahead of time as this bus does not run frequently.

To South Campus, located at 870 and 950 S. Raymond Ave. and 1111. S. Arroyo Pkwy., Pasadena, CA 91105:

1. At Union Station, take the Metro Gold Line into Pasadena.
2. Exit the Gold Line at Fillmore Station, and walk west to Raymond Ave.
3. Continue south on Raymond for 3/10 mile to South Campus, located on your left.
4. If heading to the 1111 Building, continue south on Raymond, turn left on Glenarm St., head east, cross the train tracks and ArtCenter will be on your left, at the corner of Glenarm and Arroyo.

FlyAway Buses usually run every half hour during the day, and hourly after 1 a.m. Be sure to check the schedule ahead of time by calling 866 435-9529 or visiting [laxflyaway.org](http://laxflyaway.org).

Metro Gold Line: 323 466-3876 or [metro.net](http://metro.net)

Pasadena Transit: 626 398-8973 or [cityofpasadena.net/pasadena-transit](http://cityofpasadena.net/pasadena-transit)

### FROM BOB HOPE/BURBANK AIRPORT

Using a shuttle service is recommended as taking public transportation from Burbank Airport to Pasadena can be challenging. If you prefer public transportation, take a Metrolink train to

Union Station, then catch the Gold Line to Pasadena. (See LAX directions for getting to campus from the Gold Line.)  
Metrolink: 800 371-5465 or [metrolinktrains.com](http://metrolinktrains.com)

### ARRIVAL IN LOS ANGELES BY BUSES AND TRAINS

Amtrak Passenger Trains  
800 872-7245  
[amtrak.com](http://amtrak.com)  
Ask about student discounts.

Greyhound Bus Line  
1716 E. 7th Street  
Los Angeles, CA 90021  
800 231-2222 or 213 629-8401  
[greyhound.com](http://greyhound.com)

### LOCAL PUBLIC TRANSPORTATION

ArtCenter Xpress Shuttle  
The free shuttle operates between Hillside and South Campuses.  
[artcentershuttle.com](http://artcentershuttle.com)

The Metro Gold Line is the light rail system that runs through Pasadena and the San Gabriel Valley to downtown Los Angeles.  
323 466-3876  
[metro.net](http://metro.net)

Pasadena Transit  
Bus routes 51/52 provide service from Old Pasadena to ArtCenter's Hillside and South Campuses.  
626 398-8973  
[cityofpasadena.net/pasadena-transit](http://cityofpasadena.net/pasadena-transit)

Foothill Transit Authority  
Bus service for the San Gabriel and Pomona Valleys. Route 187 stops near South Campus.  
[foothilltransit.org](http://foothilltransit.org)

TAXI SERVICES

People's Taxi  
800 505-2227

City Cab  
818 252-1670

Flat Rate Car Service  
323 369-9994  
flatratelax.com

RENTAL CARS

Most car rental agencies require a major credit card, a valid driver license and that the driver be at least 25 years of age. Enterprise Rent-A-Car may provide exceptions and rent to individuals younger than 25. Other companies will rent to drivers under 25, but require a surcharge. Rental cars can be picked up at all major airports.

Budget Car Rental  
665 S. Arroyo Pkwy.  
Pasadena, CA 91105  
626 449-0226 or 800 218-7992  
budget.com

Enterprise Rent-A-Car  
665 Lincoln Ave.  
Pasadena, CA 91103  
626 568-8445 or 800 261-7331  
enterprise.com  
Ask about ArtCenter discounts.

Hertz  
2070 E. Colorado Blvd.  
Pasadena, CA 91107  
626 578-0443 or 800 654-3131  
hertz.com

BICYCLING

Students can bike to ArtCenter, but should be aware that the ride to the Hillside Campus is up a very steep hill. However, there are bike racks on both the ArtCenter Xpress Shuttle and the Pasadena Transit route 51 bus.

NAVIGATING THE ROADS

Bing Maps  
maps.bing.com

Google Maps  
maps.google.com

In addition to these sites, AAA and the Pasadena Convention and Visitors Bureau are great resources for maps and other services.

AAA Automobile Club  
of Southern California  
801 E. Union St.  
Pasadena, CA 91101  
626 795-0601  
calif.aaa.com

Pasadena Convention  
& Visitors Bureau  
300 E. Green St.  
Pasadena, CA 91101  
626 795-9311  
800 307-7977  
visitpasadena.com

**HOTELS  
AND MOTELS**

The following hotels and motels are near ArtCenter and range from economy to luxury class.

When you make reservations, identify yourself as an ArtCenter visitor to see if they offer special rates. Special rates may change without notice.

EXTENDED STAYS

The Guest and Conference Center at Fuller Seminary  
700 Locust St.  
Pasadena, CA 91101  
626 204-1100 or 800 235-2222 ext.5545  
guestcenter@fuller.edu  
guestcenter.com

Travelodge Pasadena Central  
2131 E. Colorado Blvd.  
Pasadena, CA 91107  
626 796-3121 or 800 760-6483  
Includes breakfast, microwave, refrigerator, Wi-Fi, cable TV, pool and spa. Daily, weekly and monthly rates available.  
travelodge.com

SHORT-TERM STAYS

Best Western Pasadena Inn  
3570 E. Colorado Blvd.  
Pasadena, CA 91107  
626 796-9100  
Includes complimentary continental breakfast, high-speed Internet access, outdoor pool and spa, and guest laundry services.  
bestwestern.com/pasadenainn

Old Town Courtyard  
180 N. Fair Oaks Ave.  
Pasadena, CA 91103  
626 403-7600 or 888 236-2427  
Parking not included.  
courtyard.com

DoubleTree by Hilton Monrovia  
924 W. Huntington Drive  
Monrovia, CA 91016  
626 357-1900  
Restaurant, pool, spa and fitness center.  
doubletree.com

EconoLodge  
1437 E. Colorado St.  
Glendale, CA 91205  
818 246-8367  
econolodge.com

Hilton Pasadena  
168 S. Los Robles Ave.  
Pasadena, CA 91101  
626 577-1000  
Walking distance from Old Pasadena.  
hilton.com

Holiday Inn Express Hotel and Suites  
3500 E. Colorado Blvd.  
Pasadena, CA 91107  
626 792-1363 or 888 465-4329  
hiexpress.com

The Langham Huntington  
1401 S. Oak Knoll Ave.  
Pasadena, CA 91106  
626 568-3900  
pasadena.langhamhotels.com

Saga Motor Hotel  
1633 E. Colorado Blvd.  
Pasadena, CA 91106  
626 795-0431 or 800 793-7242  
Includes breakfast buffet, heated pool and laundry.  
thesagamotorhotel.com

Sheraton Pasadena Hotel  
303 Cordova St.  
Pasadena, CA 91101  
626 449-4000  
Includes full-service, 24-hour business center, Soleil Restaurant and Charlie's Bar.  
sheraton.com/pasadena

Super 8 Motel  
2863 E. Colorado Blvd.  
Pasadena, CA 91107  
626 449-3020  
super8pasadena.com

Hotel Le Reve  
3321 E. Colorado Blvd.  
Pasadena, CA 91107  
626 796-9291  
hotellerevepasadena.com

The Westin Pasadena  
191 N. Los Robles Ave.  
Pasadena, CA 91101  
626 792-2727  
starwood.com/westin





## GETTING SETTLED

To find housing, students can access ArtCenter's off-campus housing website at [offcampushousing.artcenter.edu](http://offcampushousing.artcenter.edu). This secure site lists apartments, houses, rooms for rent and studios available in the Pasadena area. Students can also find roommates using this site. Accepted students receive a password to the site in their acceptance packet. More complete housing information will be sent upon admission.

Other online resources include:

[la.craigslist.org](http://la.craigslist.org)  
[places4students.com](http://places4students.com)  
[westsiderentals.com](http://westsiderentals.com)

For assistance with your housing research, contact the Center for the Student Experience at 626 396-2323 or [housing@artcenter.edu](mailto:housing@artcenter.edu).

### DRIVING IN CALIFORNIA

If you are a visitor to California 18 years of age or older, and have a valid driver license from your home state or country, you can drive in this state without getting a California driver license as long as your home state license remains valid.

If you become a California resident, you must get a California driver license within 10 days. Residency is established by voting in a California election, paying resident tuition, filing for a homeowner's property tax exemption, or any other privilege or benefit not ordinarily extended to nonresidents.

### HOW TO APPLY FOR

#### A CALIFORNIA DRIVER LICENSE

The Department of Motor Vehicles (DMV) requires acceptable birth date and legal presence documents, a Social Security number and proof that you are in the United States legally. International students are not required to have a U.S. Social Security number.

### FINDING A LOCAL DMV OFFICE

Visit the DMV website at [dmv.ca.gov](http://dmv.ca.gov) to locate the DMV office nearest you. Study the *California Driver Handbook* to prepare for the written and driving tests. The handbook is available online at [dmv.ca.gov](http://dmv.ca.gov) or at any DMV office. We recommend you call 800 777-0133 to schedule an appointment with a local DMV office to avoid having to wait in line.

Pasadena DMV Office  
 49 S. Rosemead Blvd.  
 Pasadena, CA 91107  
 800 777-0133  
[dmv.ca.gov](http://dmv.ca.gov)

### REGISTERING A VEHICLE IN CALIFORNIA

If you purchase a vehicle from a dealership, they will normally handle registration for you. If you purchase a vehicle from a private party, be aware that you are responsible for transferring the vehicle registration with the DMV within 10 days of purchase.

### OUT-OF-STATE VEHICLES

If you own a vehicle registered in another state or country, you must register the vehicle at the DMV in California within 20 days of establishing residency here.

### AUTO INSURANCE

Vehicles driven on California roads are required by law to carry liability auto insurance—a minimum of \$15,000 for injury/death to one person; \$30,000 for injury/death to more than one person; and \$5,000 for damage to property—that proves financial responsibility for any damage or injury caused by a traffic

accident, regardless of fault. You must carry proof of insurance at all times when driving. If you do not have acceptable proof of liability and have an accident, you may lose your driver license for up to four years. Bring documents (translated into English, if necessary) confirming your previous good driving record from your home state or country. Insurance companies will review your previous records to determine insurance rates.

### AUTOMOBILE INSURANCE COMPANIES

ArtCenter does not endorse any specific insurance company, but the following companies are often used by students:

AAA Automobile Club  
 of Southern California  
 801 E. Union St.  
 Pasadena, CA 91101  
 626 795-0601  
[calif.aaa.com](http://calif.aaa.com)

Allstate  
 980 S. Arroyo Pkwy., Suite 260  
 Pasadena, CA 91105  
 626 356-0634  
[allstate.com](http://allstate.com)

Farmers Insurance  
 16 N. Marengo Ave., Suite 219  
 Pasadena, CA 91101  
 626 219-6644  
[farmers.com](http://farmers.com)

State Farm Insurance  
 181 E. Glenarm St., Unit #108  
 Pasadena, CA 91105  
 626 765-9440  
[statefarm.com](http://statefarm.com)

### ROAD SERVICE

AAA Automobile Club of  
 Southern California  
 800 400-4222  
[calif.aaa.com](http://calif.aaa.com)

Pasadena AAA offers a special group rate to ArtCenter. Identify yourself as an ArtCenter student.

Many insurance companies also offer roadside assistance services. Check with your insurance agent.

### FREEWAY SERVICE PATROL (FSP)

This program is a free service of privately owned tow trucks that patrol designated routes on congested urban California freeways. FSP operates during peak hours, and all day in predetermined freeway construction zones. FSP can be reached by calling 511 and saying "Motorist Aid" from your phone or by calling from a freeway call box.

For more information, visit:  
[metro.net/projects/fsp](http://metro.net/projects/fsp)

## BANKING SERVICES

Documents needed to open a banking account are a current driver license and/or major credit card. International students must also present a valid passport.

Ask your home bank if they have a sister branch or related bank in Los Angeles. ArtCenter does not endorse specific banks, but below are a few local banking options.

### BANKS IN PASADENA

Bank of America  
 399 E. Colorado Blvd.  
 Pasadena, CA 91101  
 626 683-8324  
[bankofamerica.com](http://bankofamerica.com)

Chase Bank  
 860 E. Colorado Blvd.  
 Pasadena, CA 91101  
 626 795-5177  
[chase.com](http://chase.com)

Citibank  
161 W. California Blvd.  
Pasadena, CA 91105  
626 219-7036  
citibank.com

Wells Fargo Bank  
350 W. Colorado Blvd.  
Pasadena, CA 91105  
626 449-3661  
wellsfargo.com

### CURRENCY EXCHANGE

Exchange rates and currency exchange for U.S. dollars

x-rates.com

International Currency Express, Inc.  
427 N. Camden Drive, Suite G  
Beverly Hills, CA 90210  
310 278-6628

International Currency Exchange booths are located in the departures and arrival halls of several terminals at Los Angeles International Airport. For exchange rates, call 310 646-0553 or visit iceplc.com.

### CHECK CASHING AND CHECKING ACCOUNTS

Plan to use traveler's checks until you have opened an account with a local bank. Many banks require that you show a valid California driver license before opening an account. A cashier's check from another state will take 10-15 days to clear. ArtCenter will accept personal checks for tuition and art supplies.

#### Monthly Service Fees:

Many banks will waive their monthly service fee if you keep a minimum balance in your checking or savings account. Be aware of that amount, and keep at least that total in your account at all times.

#### Overdraft Protection:

This option protects you from bouncing checks. Your bank will automatically transfer money from your savings account to cover a large check amount. Many banks offer this service at no additional charge.

#### Check Limits:

Some banks limit how many checks you can write each month. Make sure you know how many checks you can write to avoid being charged an extra fee.

### CASH/ATM MACHINES

Banks charge extra fees if you use cash machines at banks other than your own. You may want to open an account with a bank that has offices in many locations and cities in the Los Angeles area. An ATM is available at Hillside Campus, outside the Student Store, and at South Campus, at both the 870 and 950 Buildings.

### WIRING FUNDS TO ARTCENTER FOR TUITION AND FEES

If you want to wire funds to pay ArtCenter tuition, use the following information:

Wells Fargo Bank  
1000 Lakes Drive  
West Covina, CA 91790  
Account Number 400-0022293  
ABA Number 121-000-248  
Make sure your name (not your parents' names) is on the transfer information. Do not send your tuition deposit by wire transfer.

### STUDENT HEALTH INSURANCE

All ArtCenter students are automatically covered by student health insurance at the time of registration. This is not an optional plan; it is offered at no cost to each student as a benefit of being a student here. A copy of your health insurance policy will be provided at orientation.

# EXPLORING LOS ANGELES

Your educational experience at ArtCenter will extend beyond the classroom and into Pasadena and Los Angeles. Pasadena is a vibrant city with a population of about 140,000. Known as a "City of Learning," Pasadena contains the second-highest concentration of art, cultural and educational institutions in the United States. Pasadena has a rich architectural and design history that includes works by Frank Lloyd Wright, the Greene brothers, Wallace Neff and artisans of the Arroyo Craftsman style. It also hosts an impressive collection of cultural institutions including: the Norton Simon Museum; The Huntington Library, Art Collection and Botanical Gardens; the Armory Center for the Arts; and the USC Pacific Asia Museum.

Located just minutes from campus, the city of Los Angeles is home to a thriving art scene with some 350 art galleries and several world-class museums including the Getty Center, the Los Angeles County Museum of Art and the Museum of Contemporary Art. Each neighborhood and district—from downtown to Beverly Hills, from Hollywood to Santa Monica—has something unique to offer.

Following are some websites that can help you explore and take advantage of the cultural and recreational resources available to you.

### GENERAL RESOURCES

Pasadena Official Visitor's Site  
visitpasadena.com

Discover Los Angeles (Official Site)  
discoverlosangeles.com

LA Weekly  
Free weekly publication for Los Angeles news, cultural events and classifieds. Pick up on campus or at local shops and restaurants.  
laweekly.com

Craigslist Los Angeles  
Online classifieds including housing rentals, vehicle sales and more.  
losangeles.craigslist.org

Pasadena Weekly  
pasadenaweekly.com

### CULTURAL GUIDES

Discover Los Angeles (Official Site)  
discoverlosangeles.com

Flavorpill  
flavorpill.com

Juxtapoz Magazine  
juxtapoz.com

Los Angeles Department of Cultural Affairs  
culturela.org

Los Angeles Magazine  
lamag.com

Pasadena Official Visitor's Site  
visitpasadena.com

Time Out Los Angeles  
timeout.com/los-angeles



### ARTIST AND GALLERY INFORMATION

ArtSlant  
Contemporary art network  
artslant.com/la

Visual Art Source  
Guide to galleries and  
museums in Southern California  
visualartsource.com

Artillery Magazine  
artillerymag.com

Culture Monster  
Los Angeles Times arts blog  
latimes.com/culturemonster

For Your Art  
Guide to art events  
foryourart.com

Pasadena CultureNet  
pasadena-culture.net

### FILM AND CINEMA INFORMATION

American Cinematheque  
Independent screenings in  
Hollywood and Santa Monica  
americancinematheque.com

Cinespia  
Summer classic film screenings  
at Hollywood Forever Cemetery  
cinespia.org

Film Independent  
Film events and news  
film-independent.org

Laemmle Theaters  
Independent movie theaters  
laemmle.com

Los Angeles Film Festival  
lafilmfest.com

Outfest  
outfest.org

# INTERNATIONAL STUDENTS

The Center for the Student Experience (CSE) focuses on building a positive ArtCenter student experience while meeting important service and program needs of students.

The CSE also coordinates assistance for international students who are enrolled in ArtCenter degree programs. Students will receive detailed information at the time of admission.

The International Advisor in the Center for the Student Experience is available for general assistance regarding adjusting to life in the United States and for advising on enrollment, employment and other matters as they relate to international students.

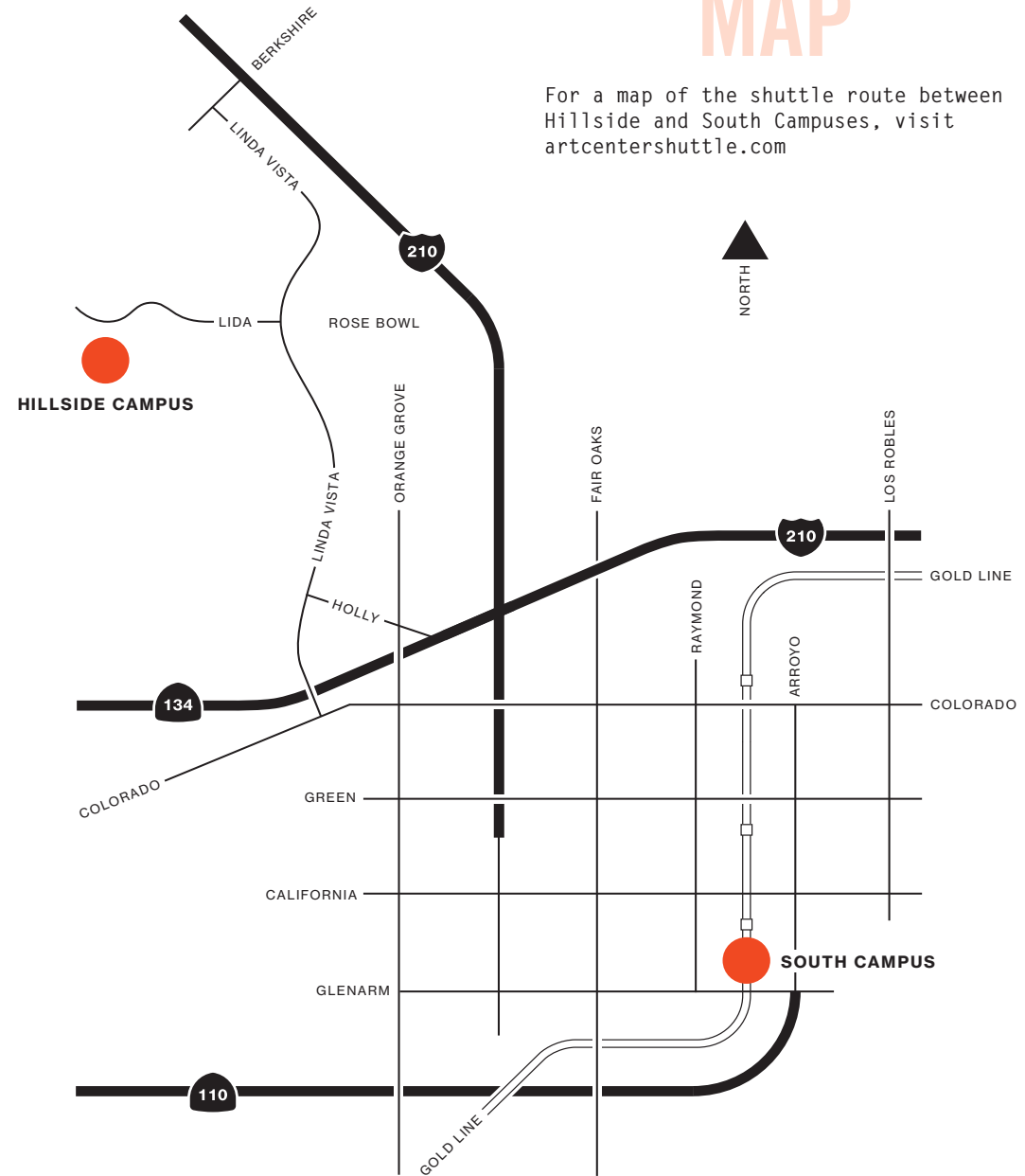
Prospective international students should contact the Office of Admissions at 626 396-2373 or [admissions@artcenter.edu](mailto:admissions@artcenter.edu).

Admitted incoming and current students should contact the International Advisor in the CSE for more information regarding programs and services at 626 396-2370 or [international@artcenter.edu](mailto:international@artcenter.edu).

Incoming and current students can also find more information by visiting [inside.artcenter.edu](http://inside.artcenter.edu), selecting "Dot Life" and then "International Student Programs."

# PASADENA MAP

For a map of the shuttle route between Hillside and South Campuses, visit [artcentershuttle.com](http://artcentershuttle.com)



# ARTCENTER CONTACTS

Hillside Campus  
1700 Lida Street  
Pasadena, CA 91103

South Campus (870)  
870 S. Raymond Avenue  
Pasadena, CA 91105

South Campus (950)  
950 S. Raymond Avenue  
Pasadena, CA 91105

South Campus (1111)  
1111 S. Arroyo Parkway  
Pasadena, CA 91105

Main Switchboard  
626 396-2200

Office of Admissions  
626 396-2373  
admissions@artcenter.edu

Housing Information  
626 396-2323  
housing@artcenter.edu

Center for the  
Student Experience (CSE)  
626 396-2323  
cse@artcenter.edu

International Students  
626 396-2370  
international@artcenter.edu



