

## Office of Institutional Research Annual Reporting Cycle 2021-2022

*In order of priority*

REPORT	PURPOSE	FREQUENCY	TIME PERIOD
Census (Term) Reports	Reporting census	Once a term	Week 2 of the term
HEA Website Compliance	Information updated on College's main website	Annual	By July 1 <sup>st</sup>
WSCUC (WASC) Website Compliance	Information updated on College's main website	Annual	By May 31 <sup>st</sup>
IPEDS Fall Data Collection	IPEDS reporting for institution	Annual	Closes October
IPEDS Winter Data Collection	IPEDS reporting for institution	Annual	Closes February
IPEDS Spring Data Collection	IPEDS reporting for institution	Annual	Closes April
Cal Grant SB70 Reporting	Assist Financial Aid with SB70 report for institution	Annual	By Dec 31 <sup>st</sup>
Cal Grant AICCU Survey	Assist Financial Aid with survey data for institution	Annual	By Jan 11 <sup>th</sup>
Graduation and Retention Reports 1yr. + 6 yr.	Reporting graduation and retention for college	Annual	Spring/Summer term
AICAD Data Survey Collection	AICAD reporting for institution	Annual	October - March
AICAD Benchmarking	AICAD reporting for institution	Annual	Closes Fall
NACUBO: Tuition Discounting Study (TDS)	Assist Finance with report for institution	Annual	Closes November
ArtCenter at a Glance	Information updated on College's main website	Annual	Closes April
Board of Trustees Dashboard	Report for the Board of Trustees	Annual	Closes April
ArtCenter Viewbook	Assist Admissions and MarCom with institutional data	Bi-Annual	Closes June
ArtCenter Graduate Employment Survey Report	Report for institutional graduate employment survey academic year (fall, spring, summer	Annual (prior year)	Completed in Fall
NSSE	Assist Dean of Students with institutional data for report	Every three years	Provide assistance as needed

Common Data Set	Process CDS for institution	Annual	Closes February
College Board Survey	Process marketing survey for institution*	Annual	Closes February
Princeton Review Annual Survey & Review Data Set	Process marketing survey for institution*	Annual	Closes February
U.S. News Best Colleges Main Survey	Process marketing survey for institution*	Annual	Closes May

\*Please note IR has been instructed by the Provost and Senior Vice President for Admissions and Enrollment to respond to three marketing surveys per year; however, departments may request assistance for additional surveys depending on when they occur and the level of detail they require.

For more information on reporting for the College please contact the Director of Institutional Research, Esmeralda Nava at x2267 or [emeralda.nava@artcenter.edu](mailto:emeralda.nava@artcenter.edu).